**Project Communication (Freelance)**

**(6 Months)**

**Pilot4dev**

**Brussels, Belgium (remotely based)**

**PILOT4DEV** is an independent initiative that connects stakeholders involved in the areas of Sustainable Development, Social Inclusion and Resilience. We work in a very multi-disciplinary approach involving key topics such as Governance, Dialogue, Cities’ transformation, Civic and women’s rights, Peace and Stability, and the Sustainable development Goals.

**Pilot4dev is currently involved in 3 different EU-funded projects :**

* **CRIC: Climate Resilient and Inclusive Cities:** [**resilient-cities.com**](http://www.resilient-cities.com)
* Life Adapt Island <https://www.cayoli.fr/life-adaptisland/>
* BRUD: Building Resilience and Urban development in Khorog Tajikistan

We are currently offering a 6-month freelance contract to support the organisation’s communication (approximately one day a week) especially for the CRIC project. This mission if co-funded by the European Union in the framework of the CRIC project.

**Main missions:**

* To manage the communication activities of the project project, and of the publications
* To update the websites
* To Promote the CRIC and Pilot4dev publications and main news and messages on the social media (Twitter, Facebook, LinkedIn).
* To assist the organization of a possible press event or webinar (to be confirmed).

**Required profile:**

* Knowledge of the EU institutions and of EU decision-making;
* Enthusiasm for EU policy making and projects and a willingness to learn;
* A keen interest in climate, energy, SDGs and sustainability issues;
* Excellent written and oral communication skills;
* Good knowledge of Microsoft Office (Outlook, Excel, Word, PowerPoint, Google analytics ), familiarity with Zoom, Canva)
* Capacity to use the social media and to update Joomla websites;
* Fluent English, good knowledge of French and or other EU language is an asset;
* Good organisational skills and time management;

**Conditions:**

The global budget for this mission **1800 Euros.** The freelance officer will send an invoice once a month (approx.300 Euros) together with half a page of activities description**.** This budget can be cumulative to other missions with additional budgets.

**How to apply?**

The mission is for a six-month period and based in Brussels starting in September 2022.

To apply, please send **your offer** to [pascaline.gaborit@pilot4dev.com](mailto:pascaline.gaborit@pilot4dev.com)

The closing date for applications is the 220d of September 2022 at midnight (CET).